

IMPORTANT NOTICE

PLEASE READ CAREFULLY BEFORE COMPLETING YOUR CLAIM FORM

Failure to complete required sections and/or provide requested documentation will delay processing of your claim.

INSTRUCTIONS FOR COMPLETING FORM

- 1. Complete all applicable sections.**
- 2. Attach a copy of Certificate of Insurance and Loan Disclosure/Security Agreement.**
- 3. Attach a copy of payment history and account balance as of the date of loss.**
- 4. Attach a copy of payoff (less finance charges, unearned premium, etc.)**
- 5. Attach a copy of police/fire report (or affidavit from borrower verifying loss). **Police report required on theft and burglary claims.**
- 6. Attach a copy of repossession affidavit (requirement may vary by state; or complete "Affidavit in Support of Repossession" section on this form).**
- 7. Attach a copy of salvage bid (or provide state of condition or value).**
- 8. Attach a copy of repair estimate. (If claim is less than \$1,500, pictures of damaged collateral or primary insurance company explanation of benefits/worksheet is acceptable.)**

Mail completed form and all supporting documentation to:

**DFS Claims Department
PO Box 977122
Miami FL 33197-7122**

ONCE YOUR CLAIM IS RECEIVED

- YOU WILL RECEIVE A LETTER ACKNOWLEDGING RECEIPT OF YOUR CLAIM. THE LETTER WILL CONTAIN YOUR CLAIM NUMBER.**
- PLEASE ALLOW 15 BUSINESS DAYS FOR YOUR CLAIM TO BE PROCESSED.**
- AFTER YOUR CLAIM HAS BEEN PROCESSED, YOU WILL RECEIVE A LETTER ADVISING OF APPROVAL, DENIAL OR REQUEST FOR ADDITIONAL INFORMATION.**

AUTO PROOF OF LOSS CLAIM FORM

INSTRUCTIONS

If needed sections are not complete or if attachments are not attached, processing of the claim will be delayed. (Check box after each item is completed).

- Copy of Certificate of Insurance and Loan Disclosure/Security Agreement.
- Copy of payment history and account balance as of the date of loss.
- Copy of payoff (less finance charges, unearned premium, etc.)
- Copy of police/fire report (or affidavit from borrower verifying loss). **Police report required on theft and burglary claims.
- Copy of repossession affidavit (requirement may vary by state; or complete "Affidavit in Support of Repossession" section on this form).
- Copy of salvage bid (or provide state of condition or value).
- Copy of repair estimate. (If claim is less than \$1,500, pictures of damaged collateral or primary insurance company explanation of benefits/worksheet is acceptable.)

CA residents only: For your protection California law requires the following to appear on this form: Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

CO residents only: It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado division of insurance within the department of regulatory agencies.

DC residents only: WARNING: It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

FL residents only: Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.

KY residents only: Any person who knowingly and with intent to defraud any insurance company, or other person files a claim for insurance containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime. **HIGH LIMIT AD** - No statements made by the applicant may be changed without his written consent.

MD residents only: Any person who knowingly and willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly and willfully presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

NJ residents only: Any person who knowingly files a statement of claim containing any false or misleading information is subject to criminal and civil penalties.

NM residents only: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to civil fines and criminal penalties.

OK residents only: WARNING: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

PA residents only: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

RI residents only: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

TX residents only: Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

VA residents only: *This notice is not applicable to life and health insurance.

WA residents only: It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits.

CREDITOR INFORMATION					
NAME OF CREDITOR		PRODUCER NUMBER (REQUIRED)	TELEPHONE NUMBER ()	FAX NUMBER ()	
STREET ADDRESS			CITY	STATE	ZIP CODE
CONTACT NAME (PLEASE PRINT)		CONTACT SIGNATURE X		DATE / /	
INSURANCE INFORMATION					
CERTIFICATE/POLICY NUMBER		EFFECTIVE DATE / /	EXPIRATION DATE / /	TERM (MONTHS)	
AMOUNT OF INSURANCE \$	PREMIUM \$	<input type="checkbox"/> Dual Interest <input type="checkbox"/> Single Interest		NET INSURED BALANCE AT TIME OF LOSS \$	
MONTHLY PAYMENT AMOUNT \$	PAYMENT DUE DATE / /	CURRENT/PRIOR CLAIM NUMBER	IF RENEWAL, EARLIEST DATE OF CONTINUOUS COVERAGE / /		
NAME OF LOSS PAYEE (IF DIFFERENT THAN CREDITOR INFORMATION)					
STREET ADDRESS			CITY	STATE	ZIP CODE
CLAIMANT INFORMATION					
NAME OF CLAIMANT			HOME TELEPHONE NUMBER ()	BUSINESS TELEPHONE NUMBER ()	
STREET ADDRESS/APT. #			CITY	STATE	ZIP CODE
VEHICLE/LOSS INFORMATION					
YEAR	MAKE	MODEL	LICENSE NUMBER (& STATE)	VEHICLE IDENTIFICATION NUMBER	
DATE OF LOSS / /	DEGREE OF DAMAGE <input type="checkbox"/> Partial Loss <input type="checkbox"/> Total Loss	VALUE OF COLLATERAL BEFORE LOSS (ACTUAL CASH VALUE) \$		ESTIMATE OF DAMAGES \$	
TYPE OF LOSS <input type="checkbox"/> Collision <input type="checkbox"/> Theft <input type="checkbox"/> Fire <input type="checkbox"/> Other _____					
PLEASE PROVIDE A BRIEF SUMMARY OF LOSS DETAILS					
<p>WARNING: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claims containing any materially false information or conceals, for the purposes of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and may subject such person to criminal and substantial civil penalties. For state specific Fraud Statements, see page 2.</p>					
<p>NY Residents Only: Any person who knowingly and with intent to defraud any insurance company or other person files an application for commercial insurance or a statement of claim for any commercial or personal insurance benefits containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, and any person who, in connection with such application or claim, knowingly makes or knowingly assists, abets, solicits or conspires with another to make a false report of the theft, destruction, damage or conversion of any motor vehicle to a law enforcement agency, the department of motor vehicles or any insurance company, commits a fraudulent insurance act, which is a crime and shall also be subject to a civil penalty not to exceed five thousand dollars and the value of the subject motor vehicle or stated claim for each violation.</p>					
CLAIMANT'S NAME (PLEASE PRINT)		CLAIMANT'S SIGNATURE X		SOCIAL SECURITY NUMBER - -	DATE / /

SETTLEMENT OPTIONS

- 1. Lowest Repair Estimate \$ _____
- 2. Actual Cash Value Before Loss (NADA) \$ _____
- 3. Net Unpaid Balance (Less Payments Over) _____ Days) \$ _____
- 4. Total Amount of Insurance (or scheduled balance of insurance) \$ _____
- 5. Highest salvage bid \$ _____
- 6. Deductible \$ _____

Other Fees:

Towing: \$ _____ Storage: \$ _____ Other: \$ _____

Total Amount of Claim (lesser of: 1, 2, 3 or 4, minus 5 and 6)	\$ _____
--	----------

AFFIDAVIT IN SUPPORT OF REPOSSESSION

NAME OF FORMER OWNER		SOCIAL SECURITY NUMBER - -	
STREET ADDRESS/APT. #		CITY	STATE ZIP CODE
YEAR	MAKE	MODEL	LICENSE NUMBER (& STATE) VEHICLE IDENTIFICATION NUMBER

This is to certify that the undersigned has lawfully repossessed the vehicle described above and that any interest of the above-referenced former owner in the aforementioned vehicle has been lawfully terminated.

LIENHOLDER SIGNATURE X	AUTHORIZED REPRESENTATIVE SIGNATURE X
----------------------------------	---

Subscribed and Sworn to before me this _____ day of _____, 20_____.

Notary Public _____ My commission expires _____